



Dear Parent or Carer,

In order to fulfil Health & Safety Guidelines, Fire and Child Protection Regulations, it will be necessary for all children to be signed into the Breakfast Club by a responsible adult on a daily basis.

This is to ensure that the appropriate headcount and register is maintained.

Breakfast Club starts at 7:45am. The children will have their healthy breakfast and be expected to stay in the main dining hall until 9:00am registration. The cost of the Club is £3 per session.

The children will store their coats and belongings in the dining hall until 9:00am registration – they are not permitted to enter the school corridors or classrooms.

At 9:00am, the children will be escorted by Breakfast Club staff to their appropriate class teacher.

Thank you for your continued support and cooperation.

Yours sincerely

Mrs T A Taylor
Headteacher